



ST MATTHEW'S CATHOLIC PRIMARY SCHOOL

SAFFRON DRIVE, ALLERTON, BRADFORD

WEST YORKSHIRE, BD15 7NE

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Headteacher: Mrs K Cox

Arrangements for Fr McGinn's funeral – St Matthew's Catholic Church

Tuesday 11th June - 6.15pm – Procession and reception of Fr's body into church

We would like families to bring their children and former pupils to line the street from St Matthew's church down Saffron Drive to the convent on Grange Road as the funeral party processes to the church with Fr McGinn for his reception into church and Mass, which you are most welcome to attend which begins at 7pm. Please ensure children from our school are accompanied by an adult and we request that children wear their school uniforms.

Wednesday 12th June – Requiem Mass at midday in St Matthew's Church

In order to allow parents to attend the funeral if they wish, we have decided to keep school open as much as possible, however have made a number of arrangements to accommodate staff also attending.

11.00am Morning Nursery will close – please pick your children up from the usual place at this time.

Afternoon Nursery – there will be no afternoon Nursery that day.

11.00am Years F2 – Y6: If you wish to take your child home for the afternoon, please inform us on Monday 10th June by writing a short letter. In order to reduce congestion on Saffron Drive, please ensure you are prompt. No child will be able to be collected after 11.15am. We will inform you of where to pick your child up from on Tuesday 11th when we know how many children will be leaving. All absences will be authorised.

11.30am – 1.30pm Children who remain in school will be supervised by staff from our family of Catholic primary schools, including senior leaders. They will have a picnic lunch in their classrooms and will watch DVDs / play games, etc. Some classes will also have a sports session in the school hall. School will close at the normal time of 3.30pm.

As a school, we will celebrate Fr's life on Friday 12th July when we have our family picnic. More details later.

Thank you for your understanding and your support.

Yours sincerely

Katy Cox